



REQUEST FOR A COUNCIL MEMBER TO SPONSOR AN ITEM ON A CITY COUNCIL AGENDA

Requests to have an item sponsored by a City Council Member must be submitted to the City Secretary's Office at least fourteen (14) days prior to the City Council Meeting for which the request is made. Such requests **MUST BE SPONSORED BY AT LEAST ONE (1) MEMBER OF THE CITY COUNCIL** to be placed on the agenda. All relevant information concerning the matter must be provided by you or the sponsoring Council Member to the City Secretary's Office not later than 5:00 p.m. the Tuesday before the City Council Meeting so this information can be included in the Council agenda packet.

Name: _____

Address: _____ Phone Number: _____

Are you a Resident and/or Business Owner in Watauga? Yes No

Please put a check mark next to the name of the City Council Member(s) you would like to sponsor the item			
Mayor		Council Member, Place 4	
Council Member, Place 1		Council Member, Place 5	
Council Member, Place 2		Council Member, Place 6	
Council Member, Place 3		Council Member, Place 7	

Subject to be discussed:

Signature of Requestor

Date

(OFFICE USE ONLY):

Date and Time request was received: _____

Signature of person receiving request: _____

Date of City Council Meeting to be discussed: _____

Signature of Council Member sponsoring item: _____